## Administrative Data

### Lesson Plan Series
Responsibility and Accountability

### Task(s) Taught
**Task Number**: INDIVIDUAL

### Academic Hours
The academic hours required to teach this lesson are as follows:

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<th>Resident Hours/Methods</th>
<th>0 hrs 50 mins / Conference / Discussion</th>
<th>0 hrs 00 mins / Practical Exercise (Performance)</th>
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<td>Test Review</td>
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### References

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<th>Additional Information</th>
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<tr>
<td>TRADOC Pam 600-4</td>
<td>The Soldier's Blue Book</td>
<td>09 Jun 2010</td>
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### Student Study Assignments
None

### Instructor Requirements

1. 1 Instructor per 35 Soldiers
2. Be familiar with this Training Support Package (TSP)

### Equipment Required

<table>
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<tr>
<th>Id</th>
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<th>Inst Ratio</th>
<th>Spt</th>
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### Materials Required

**Instructor Materials:**
1. This Training Support Package (TSP)
2. Pencils/Paper

**Student Materials:**
1. Other materials as directed by RSP Unit SOP

### Classroom, Training Area, and Range Requirements
Organizational Classroom
NOTE: Before presenting this lesson, instructors must thoroughly prepare by studying this lesson and the identified reference material.

Obviously responsibility and accountability cannot be taught. Unfortunately, some go through a life time without ever taking responsibility for their actions or developing a sense of accountability for themselves or others. However responsibility and accountability can be developed. Developed through constant review of the Army Values, and by observing the level of responsibility and accountability of their leaders. It is incumbent upon the entire Cadre to exhibit those attributes continually, not letting your guard down. Your actions will be carefully scrutinized by every member of each RSP class.
SECTION II. INTRODUCTION

NOTE: SHOW Slide 1 (STRM)

Method of Instruction: Conference / Discussion
Instructor to Student Ratio is: 1:35
Time of Instruction: 5 mins
Media: Slide Presentation

Motivator
As Soldiers, we typically accept and uphold responsibility and accountability far beyond what is expected in our early civilian life. These values we adopt date back hundreds of years in American History and have formed the foundation of our success as the strongest fighting force known.

Terminal Learning Objective
NOTE: SHOW Slide 2 (Terminal Learning Objective)

NOTE: Inform the students of the following Terminal Learning Objective requirements.

At the completion of this lesson, you [the student] will:

| Action: | Identify the responsibility and accountability a Soldier will have in uniform |
| Conditions: | In a suitable training location or classroom |
| Standards: | Explain what responsibility and accountability are as a Soldier |

Safety Requirements
Conduct a safety brief prior to training as needed and IAW unit and installation policies.

Risk Assessment Level
Low - Risk Assessment to be produced locally IAW FM 5-19, August 2006.

Evaluation
None

Instructional Lead-In
NOTE: Before presenting this lesson, instructors must thoroughly prepare by studying this lesson and the identified reference material.
SECTION III. PRESENTATION

1. Learning Step / Activity 1. Responsibility and Accountability

Method of Instruction: Conference / Discussion
Instructor to Student Ratio: 1:35
Time of Instruction: 40 mins
Media: Slide Presentation

NOTE: SHOW Slide 3 (Civilian Responsibilities)

a. Discussion of responsibility and accountability in civilian life.

NOTE: The point of these questions is to get the class members to realize that the level of responsibility they have endorsed is far more intense than any responsibilities they have had in the past. In addition, they will come to understand that accountability goes far beyond one’s self. Accountability encompasses accountability for others on many levels.

NOTE: Consider going around the room with questions like those below. Although few answers would be wrong, attempt to focus their answers on realistic answers. There are many families where an older sibling is responsible for the care and upbringing of a younger one, but 100% care is highly unlikely or truthful. Focus on the typical responsibilities.

QUESTION: What kinds of things are you responsible for taking care of in your life?
ANSWER: (Possible Answers)
(1) Homework
(2) Job
(3) Household chores
(4) Bills/car payments

QUESTION: How many responsibilities would you say you are expected to carry out on a daily basis?

QUESTION: Have you ever been late for a class, or for a job or appointment? Was there any fallout for that? What exactly?

NOTE: It is best to have your questions end with a morally sound result, therefore you may wish to repeat some of the student’s answers, and end with an open question such as; what made you accept the responsibilities mandated by the military? Why was it important to you to accept and execute the responsibilities of military service?

NOTE: SHOW Slide 4 (Welcome to Basic Combat Training)

NOTE: Again, begin classroom discussion by asking open ended questions regarding the difference between responsibility and accountability in civilian life and military life. Using your own thoughts, discuss the following, asking the opinions of the students in the classroom.

b. Discussion on how Basic Combat Training (BCT) responsibility and accountability is very different than what you’re used to.

(1) In the civilian world, unless you’re a parent, you’re almost never held accountable for the actions of others. If that person next to you failed his or her math test, that’s not your responsibility. And if that one co-worker messed up, it’s their fault not yours, right?
(2) That’s not how it works at BCT, which can be a real surprise for trainees. There you’ll be overwhelmed with multiple responsibilities, both large and small. You will be held accountable for carrying every single one of them out. And if you don’t do so, the accountability will fall right to you, immediately.

(3) Not only that, but you will be held responsible and accountable for not only your own actions, but also for the actions of your entire unit. If one person doesn’t perform up to standard, your whole group is going to be held accountable, and may be disciplined as a result.

c. Some of the particular areas of responsibility and accountability that new trainees at BCT say they find the most challenging are:

NOTE: SHOW Slide 5 (Areas of Responsibility and Accountability)

NOTE: Continue to get the students involved in the small group discussion by reflecting on each of the following five points and by asking for, and giving examples of each.

(1) Appearance, grooming, and uniform responsibility.

(2) Promptness.

(3) Carrying out duties.

(4) Battle Buddies.

(5) Individual and group accountability.

d. Appearance, grooming and uniform responsibility.

(1) One of the responsibilities you’ll have at BCT that you may not have had to think about much before is how you maintain your appearance. Everything from the way you stand, how you move, how you do your hair, how you wear your clothes, will come under scrutiny at BCT.

(2) But in BCT, even these small details have big accountability. Violating the standards of appearance and uniform wear, no matter how small, will result in your Drill Sergeant zeroing in on you...and you don’t want that, believe me.

e. Promptness.

(1) Another area trainees often find challenging at BCT is the expectation that they will ALWAYS be on time...no exceptions. At BCT it’s pretty unusual if consequences don’t happen as a result of being late.

(2) Remember, in the military environment, it’s better to be two hours early than two seconds late...because “sorry” isn’t going to get you anywhere with a Drill Sergeant if you show up one second late, let alone ten minutes..Or whatever other time frame you’re used to showing up in.

f. Carrying Out Duties.

(1) At BCT you and your entire group are responsible for your level of work and conduct in every area, and for carrying out every order and duty you are assigned,
even the ones that are not that pleasant. Along with that, you and your group will have to answer for everything that you do or don’t do.

(2) AT BCT, every duty you are responsible for, whether it be scrubbing a latrine, carrying equipment, completing an obstacle course, serving as a squad leader, or whatever else you’re told to do, needs to be accomplished immediately upon your being ordered to do it, to the best of your ability, and in the exact time frame that you’ve been given to do it in. And if it’s not, it’s your fault, period, and there will be consequences.

g. Battle Buddies.

(1) Your team of two, you and your Battle Buddy, will be your first chance to demonstrate that you can be a successful team member.

(2) Battle Buddies share a common goal, work together, communicate effectively, and provide each other mutual support and assistance.

(3) You are responsible for your Battle Buddy, just as they are for you.

h. Individual and Group Responsibility.

(1) We just talked about how you are as responsible for your battle buddy’s success as you are your own, and if you don’t live up to your battle buddy responsibilities, you will be held accountable for it. This is another area that many trainees find surprising at BCT, that they are no longer just responsible for their own actions.

(2) At BCT, it doesn’t matter if you’re performing perfectly if the rest of your group is not. Did one or two people not make up their bunk properly? If it’s not 100 percent mission accomplishment then it is 100 percent failure for your unit.

(3) You are not only individually responsible for making sure you accomplish your part of the mission, you are also collectively responsible for making sure the overall mission gets accomplished. And that means that you and your team are collectively responsible for making sure every other person in your team is able to complete their jobs properly.

NOTE: Check on learning

QUESTION: What are the five areas of responsibility and accountability?

ANSWER: (1) Appearance, grooming, and uniform responsibility.
(2) Promptness.
(3) Carrying out duties.
(4) Battle Buddies.
(5) Individual and group accountability.

QUESTION: True or False? Each area of responsibility and accountability come with a consequence if not followed out.

ANSWER: True

QUESTION: What is responsibility?

ANSWER: Any answer that gives ownership to the individual, causing them to bear the consequences of their actions

QUESTION: What is accountability?
ANSWER: Any answer that levels consequences of your actions on yourself but also includes the fact that you will be held responsible and accountable for not only your own actions, but also for the actions of your battle buddy, squad, and entire unit. If one person doesn’t perform up to standard, your whole group is going to be held accountable, and may be disciplined or rewarded as a result.

NOTE: SHOW Slide 6 (Terminal Learning Objective)

TERMINAL LEARNING OBJECTIVE

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>Identify the responsibility and accountability a Soldier will have in uniform</th>
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<tr>
<td>CONDITIONS:</td>
<td>In a suitable training location or classroom</td>
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<tr>
<td>STANDARDS:</td>
<td>Explain what responsibility and accountability are as a Soldier</td>
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SECTION IV. ASK FOR QUESTIONS AND SUMMARY

Method of Instruction: Discussion
Instructor to Student Ratio: 1:35
Time of Instruction: 5 mins
Media: None

a. Ask students if they have any questions.

b. Answer all questions or agree to get back to students with a complete or appropriate answer.

NOTE: SUMMARY

The Army National Guard is an organization that instills pride in its members because of its history, mission, capabilities, and the respect it has earned in the service of the Nation. A reflection of that pride is visible in you. The expectations we have for you in the Guard are extremely high, but you wouldn't be here if we didn't think you could fulfill them.
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Appendix B - Test(s) and Test Solution(s) (N/A)
Appendix C - Practical Exercises and Solutions

Built into Lesson Plan
Appendix D - Student Handouts (N/A)